

Opening Night Planner for Committees

1. List all tasks to be accomplished for your opening night activity (column 1)
2. As a team, divide the tasks among yourselves (column 2)
3. Create a timeline for accomplishing tasks and checking in with each other (column 3)

Opening Night Activity: _____

Planning Committee Members: _____

<i>Committee Task</i>	<i>Student</i>	<i>Due Date</i>